

JOB DESCRIPTION

BLACK ROCK CHURCH
3685 BLACK ROCK TURNPIKE
FAIRFIELD CT 06825
P:203-255-3401

Position Title:	Middle School Girls Coordinator
Department:	Student Ministry
Date:	September 2019
Supervisor:	Lead Director of Student Ministries
FT/PT	Part Time- 10-15 hrs/week
Position Status:	New

The Job:

Responsible for building/shepherding the female students and leaders within THRIVE and help to accomplish weekly programming and other middle school initiatives.

Skill Set:

Servant leader and experience in ministry. The servant leader is a servant first. They desire to serve and are fundamentally characterized as having a servant's heart. They possess high levels of relational skills. They actively participate in living out the vision, mission and values of Black Rock Student Ministry.

Who We're Looking For:

- A person who is teachable and able to adapt to the changing needs of the ministry as it grows.
- A person who is highly relational with the ability to build relationships, shepherd, and minister to the needs of middle school girls and their leaders.
- A person who has the ability to teach, encourage, challenge, and motivate through the power of God's Word.
- A person with a strong gift in the area of leading/shepherding with teambuilding and interpersonal skills.
- A person that seeks to grow vocationally by consulting experts, attending conferences and reading leading authors, as well as seeking feedback.
- A person that consistently cultivates their relationship with God through worship, personal Bible study, prayer, service and other growth opportunities; staying morally pure, mentally alert, emotionally sound.
- A person who agrees with Black Rock Church's Statement of Faith and lives out our Lifestyle Statement.

The Work You'll Do:

Essential
Functions

Leadership

- Be able to lead other adults in accomplishing the program needs within the student ministry on Wednesday nights, Sunday mornings, and as needed.
- Lead students in programs, events, and spiritual cultivating processes.

Relational

- Will be in consistent discipleship relationships with middle school girls within the ministry. 2-4 students per month at 1-2 times a week.
- Coordinate with Lead Director of Student Ministry in the discipleship of middle school students in leadership
- Will take the role of ministry coach to weekly come alongside of adult female leaders in development of shepherding/leadership skills.
- Will be expected to monthly meet with 2 students and 2 adult leaders outside of programming.

Program Support

- Coordinate with other members of the student ministry team in the accomplishment of weekly programming. Teach/assist in Deep End each week on Sunday mornings. Responsibility over at least one aspect of midweek program each week.
- May periodically be asked to teach God's Word during midweek in addition to Sunday morning middle school ministry.
- Assist in check-in and other administrative tasks as required during student ministry programming.

The Bigger Team You'll Join:

Black Rock Church is one of the largest churches in New England and has a dynamic 170 year history of helping people Love God, Love People and Serve Our World. We are located between New York City and Boston on the coast of Fairfield County Connecticut, one of the most influential regions in the world.

At Black Rock Church our vision is to inspire hope and ignite faith in every person we meet by connecting them to God through Jesus Christ.

Additional notes:

May be required to work additional hours for retreats, mission trips, and other student ministry events that are planned in advance.

Disclaimers:

The above statements are intended to describe the general nature of this job and the level of work performed in this position. This position will be required to perform other job-related duties as requested/required by their Supervisor. Hours will also be flexible with special projects and as the Church grows, this position and its duties may change.

PROPOSED REVIEWED BY		DATE	
APPROVED BY		DATE	

